

STUDENT ASSISTANCE SERVICES CORP.

An Alcohol and Drug Abuse Prevention Agency
660 White Plains Road Tarrytown, New York 10591

Ellen R. Morehouse
Executive Director
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June 12, 2019

Dear Colleague:

Our records indicate that you have inquired about Project SUCCESS, Residential Student Assistance Program (RSAP) or purchased a manual, and/or attended a training.

Our summer training session for our model program Project SUCCESS will be conducted on August 5, 6 & 7, 2019.

The cost of the three-day training is \$350 per person and includes manuals and other resource materials. Discounts will be provided for agencies or schools sending three people or more.

For participants needing overnight accommodations, we have blocked rooms at the Sheraton Tarrytown under the name of Student Assistance Services. The discounted rate being offered is \$169.00. This rate does include free internet. Please call the Sheraton directly to make your reservations and be sure to ask for the Student Assistance Services block of rooms. The cut-off date for this block of rooms is July 12, 2019. Please reserve your rooms as soon as possible.

The phone number for the hotel is: 914-332-7900.

If you are not renting a car, you can call any of the following car services in advance for transportation from the airport to the hotel. (The car services are much less expensive than a taxi):

- *Pete's Car Service at (914) 668-0890 \$86 from LGA or \$96 from JFK (private service)*
- *Westchester Car & Limo (800-452-4225) \$84 from LGA or \$94 from JFK (private service)*
- *Red Dot Airport Shuttle (800) 673-3368 (shared service) is \$45 from either airport. You may wait up to 45 minutes.*

If you or another staff member are planning to attend, please complete the attached registration form and fax it to Christine D'Annibale at (914) 366-8826 with your Purchase Order by August 1, 2019 or mail it to our address with your check.

Sincerely,

Ellen R. Morehouse

Attachments