

# STUDENT ASSISTANCE SERVICES CORP.

*An Alcohol and Drug Abuse Prevention Agency*  
660 White Plains Road Tarrytown, New York 10591

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Executive Director  
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December 10, 2009

Dear Colleague:

Our records indicate that you have inquired about Project SUCCESS, Residential Student Assistance Program (RSAP), purchased a manual, and/or attended a training.

Our winter training session for our two model programs Project SUCCESS and the Residential Student Assistance Program (RSAP) will be conducted on January 12<sup>th</sup>, 13<sup>th</sup> & 14<sup>th</sup>, 2010.

The cost of the three-day training is \$350 per person and includes manuals and other resource materials. Discounts will be provided for agencies or schools sending three people or more.

For participants needing overnight accommodations, we're in the process of negotiating a discounted rate at a nearby hotel. We will post the information as soon as possible.

*If you are not renting a car, you can call any of the following car services in advance for transportation from the airport to the hotel. (The car services are much less expensive than a taxi):*

- *Pete's Car Service at (914) 668-0890 \$86 from LGA or \$96 from JFK (private service)*
- *Westchester Car & Limo (800-452-4225) \$84 from LGA or \$94 from JFK (private service)*
- *Red Dot Airport Shuttle (800) 673-3368 (shared service) is \$45 from either airport. You may wait up to 45 minutes.*

If you or another staff member are planning to attend, please complete the attached registration form and fax it to Christine D'Annibale at (914) 366-8826 with your Purchase Order by January 6<sup>th</sup> or mail it to our address with your check.

Sincerely,

Ellen R. Morehouse

Attachments